



COUNTY OF LOS ANGELES

SYBIL BRAND COMMISSION FOR INSTITUTIONAL INSPECTIONS
372 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012
(213) 974-1465 or (213) 974-1431
Website: <http://sbc.lacounty.gov>

FOUNDER
Mrs. Sybil Brand

CHAIRPERSON
Mrs. Eleanor R. Montaña

VICE CHAIRPERSON
Mr. Frank S. Bacio

Ms. Barbara Bigby
Ms. Rita Hall
Mr. John A. Hammargren
Mr. Carl E. Moore

MINUTES OF THE **SYBIL BRAND COMMISSION FOR INSTITUTIONAL INSPECTIONS** **REGULAR WEEKLY MEETING** **JUNE 24, 2009**

CALL TO ORDER

Chair Montaña called the meeting to order at 10:02 a.m.

OPENING CEREMONIES

Chair Montaña led the Pledge of Allegiance followed by a moment of silence.

ATTENDANCE

Present

Chair Eleanor R. Montaña
Vice Chair Frank S. Bacio
Barbara Bigby
John A. Hammargren
Carl E. Moore

Excused Absence

Rita Hall

Staff

Martha Arana, Commission Services Staff
Janice Davis, Commission Services Staff
Andrew Sevrin, Commission Services Staff
Garen Khachian, Commission Services Staff

APPROVAL OF JUNE 17, 2009, MEETING MINUTES

On motion of Commissioner Hammargren, seconded by Commissioner Bigby and unanimously carried, the minutes of June 17, 2009, were approved as submitted.

CHAIR'S REPORT

Chair Montaña reported to the Commission:

- The Travel Reimbursement Policy letter from the Executive Office of the Board of Supervisors received by her and the other Commissioners informs that mileage will only be reimbursed for facility inspections and meetings.
- Several homes listed in the Group Home Directory from the Probation Department should be deleted because they are no longer in operation. Chair Montaña will consult Alan Henry of Community Care Licensing to inform him of the home closures and discuss removal from Group Home Directory.

TREASURER'S REPORT

Vice Chair Bacio reported that the current balance of the Commission's Charitable Fund is \$1277.93.

CORRESPONDENCE/AUDIT REPORTS

There was none.

DISCUSSION OF SCHOLARSHIP REPORT

Vice Chair Bacio reported that he will contact Mike Varela of the Probation Department to recruit suitable candidates. There is a potential candidate at the Kirby Center; a scholarship application was delivered to the Center. He also added that there is a client at the Fred Jefferson Group Home who appears to be a prospective candidate.

FACILITY/GROUP HOME INSPECTION REPORTS FROM JUNE 17, 2009, TO JUNE 23, 2009

Mozell Pennington Boys Center (Compton) – 39, #3 – Commissioner Bacio

The facility was visited on June 18, 2009, and found to be in satisfactory condition.

Areas of Concern: Computer needs repairs; new dishware needed; fire extinguishers need servicing; smoke detectors need batteries.

Optimist Boys Home (Van Nuys) – 44, #4 – Commissioner Bigby

The facility was visited on June 19, 2009, and found to be in satisfactory condition.

Areas of Concern: More snacks needed; oven needs cleaning; no library cards.

Children's Homes of Southern California (Valerio) – 10, #2 – Commissioner Bigby

The facility was visited on June 22, 2009, and found to be in satisfactory condition.

Area of Concern: No library cards.

Lancaster Sheriff's Station – Commissioners Hammargren and Montaña

The facility was visited on June 22, 2009, and found to be in satisfactory condition.

Palmdale Sheriff's Station - Commissioners Hammargren and Montañó

The facility was visited on June 22, 2009, and found to be in satisfactory condition.

Area of Concern: Turn-out gear should be consolidated and stored in a central location.

Lakewood Sheriff's Station – Commissioners Bacio and Montañó

The facility was visited on June 23, 2009, and found to be in satisfactory condition.

Areas of Concern: Telephone needs to be lowered to a more accessible level; no turn-out boots supplied.

NEW BUSINESS/ANNOUNCEMENTS

There was none.

MATTERS NOT ON THE AGENDA (To be presented and placed on a future agenda)

There was none.

PUBLIC COMMENT

There was none.

ADJOURNMENT

There being no further business, Chair Montañó adjourned the meeting at 11:05 a.m.

Respectfully submitted,

Martha Arana
Commission Services Division